



WAMITAB Level 4 Diploma in Facilities Management Practice

About this qualification

Develop both the skills needed to successfully run and maintain a facility on behalf of clients. You will learn how to develop and maintain policies, procedures and projects that are vital for the implementation of facilities management services.

Who is it for?

- Senior facilities managers
- Supervisors or line managers
- Experienced workers seeking a formal qualification

What does this qualification cover?

To achieve this qualification, learners must complete all units in the mandatory unit group which are designed to ensure that learners can understand and manage facilities management services safely and efficiently to meet the needs of customers.

The learner must then complete three units from Option Group 1. The units in this group allow learners to tailor their qualification to their job role and therefore cover a wide range of topics including:

- Implementing policy and operational plans
- Project management and overseeing works
- Budgeting and financial management

The learner must then complete a further three units from Option Group 2. The units in this group allow learners to tailor their qualification to their job role and therefore cover a wide range of topics including:

- Change management
- Property and asset management
- Energy management
- Sourcing products and services





What are the entry requirements of this qualification?

This qualification is open entry. This means that learners interested in undertaking the WAMITAB Level 4 Diploma in Facilities Management Practice do not require any other qualifications or levels of attainment. However, learners will need to be employed in a suitable position, or have access to the working environment, as certain aspects the qualification will be assessed 'on the job'.

What job role could this qualification lead to or support?

For many in the facilities management sector, this qualification will therefore act as a gateway to new jobs, opportunities for career progression and as an introduction to further education by building the confidence of employees and providing the workforce with the skills required to facilitate sector growth.

There are currently over 207,800 people employed in the facilities management sector (ONS, 2013) and this qualification is ideal for those employed in associate professional and technical occupations in the following job roles:

- Property manager
- Facilities manager
- Contract manger
- Facilities management coordinator
- First line managers/ supervisors

What are the opportunities for progression to further learning?

Learners that are interested in advancing their careers through further education can go onto study several qualifications at a higher level, including:

- BSc Facilities Management
- MSc Facilities Management

General Information

Guided Learning Hours: 55* *this is the amount of time the average learner is expected to spend in supervised learning and practice, but may vary by learner

Maximum Total Qualification Time: 165*

Ofqual Number: 600/0502/6

WAMITAB Code: FMP4

Assessment: Portfolio of evidence

Available in the following countries: England, Northern Ireland, Scotland and Wales



Qualification Structure

Learners must complete all units in the Mandatory Unit group, three units from Option Group 1 and a further three units from Option Group 2.

Mandatory Units

Ofqual Code	Unit Title	Level	WAMITAB Code
H/502/8148	Understand the contribution of facilities management services to organisations	4	FM401
K/502/8149	Manage facilities management services	4	FM403
D/502/8150	Develop productive working relationships with others when delivering facilities management services	4	FM408
H/502/8151	Implement health and safety and environmental facilities management procedures	4	FM411
K/502/8152	Manage operational performance in facilities management	4	FM413

Optional Group 1

Ofqual Code	Unit Title	Level	WAMITAB Code
M/502/8153	Implement facilities management policies and operational plans	4	FM402
T/502/8154	Monitor and implement facilities management projects	4	FM405
A/502/8155	Support equality, diversity and individual rights in facilities management	4	FM407
F/502/8156	Manage facilities management budgets and finances	4	FM410
J/502/8157	Manage accommodation and space utilisation	4	FM416
J/502/8255	Oversee works and maintenance facilities	4	FM417
L/502/8158	Contribute to sustainable best practice through facilities management	4	FM419

Optional Group 2

Ofqual Code	Unit Title	Level	WAMITAB Code
R/502/8159	Develop and promote facilities management services	4	FM404
J/502/8160	Implement change in a facilities management environment	4	FM406
L/502/8161	Deliver facilities management through people	4	FM409
R/502/8162	Manage risks and controls to ensure facilities management business continuity	4	FM412
Y/502/8163	Specify and source products and services for facilities management	4	FM414
D/502/8164	Provide property and asset management	4	FM415
H/502/8165	Carry out energy management of facilities	4	FM418